



CAREER TECH MANAGEMENT MADE EASY

Measure student involvement in classroom/lab activities, professionalism, and projects such as work-based learning, research or entrepreneurship ventures. Generate economic impact reports for community stakeholders, and more!

[Learn More](#)

Students Tracking CTE Experiences: Educational for Them & Valuable to You!

Dr. Roger Hanagriff
V.P. Operations and Product Development

How it Works!

Our Mission:

To provide a quality online record keeping system for tracking CTE program involvement among students and educators.

Our Vision Statements:

- To provide educators with valuable reports for assessing student learning throughout the year, promoting their program(s) and garnering community support for CTE.
- For students, we offer helpful tools such as a professional portfolio, resume builder, and standards-based journaling to make documenting their successes and planning their future easier, while helping them gain valuable life skills!



Student Platform

CTE
MANAGER

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WELCOME, ROGER HANAGRIFF

Professionalism

Date	Recent Activity
7/18/2017	Added Volunteer Activity w/ 1 Photo(s)
7/17/2017	Added Student Organizations Activity w/ 1 Photo(s)
7/17/2017	Added Student Organizations Activity
7/17/2017	Added Achievements
7/17/2017	Added Volunteer Activity w/ 2 Photo(s)

Classroom Instruction

Active ClassesInactive Classes

[Introduction to Marketing](#)

CTE Calendar

NOV 17Community service event -

DEC 13In-service day

DEC 14SKILLS USA meeting

Experiential Learning Projects

Create New Project

Name	Type	Dates	Finances	Hours	Photos
example	Research	07/18/2017 - 07/18/2017	1 Entries \$7.00	1 Entries 2	0
Flyers R Us	Entrepreneurship	09/10/2016 - 09/01/2017	1 Entries \$45.00	2 Entries 3	4
Job at the bank	Job Experience	07/18/2017 - 10/12/2017	6 Entries \$3,325.00	5 Entries 7	0
name	Entrepreneurship		0 Entries \$0.00	0 Entries 0	0
School Marketing Department	Job Experience	10/11/2017 - 10/11/2017	1 Entries \$150.00	0 Entries 0	0

Core Concepts:

- Student Dashboard - Update key areas
- Professionalism - Details and CTSO connections
- Classroom - Details and state content standards
- Projects - Manage details (time and money)



Student Project Management

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Plan

Activity Log

Assessments

Photos/Media

Documents

Reports

ROGER HANAGRIFF
ADMIN HIGH SCHOOL

JOB AT THE BANK OVERVIEW

Use the menu at the top of this page to complete all aspects of your project. All projects should include a detailed plan. Use the "Activity Log" to record time and financial entries. Data input into CTE Manager can be exported into reports.

General Information

Project Name

Job at the bank

Address

193 bowden rd

City

huntsville

State

Select

Zip Code

77340

Save Changes

Student-Declared Supervisors

+ New Supervisor

Project supervisors can be a parent, employer, teacher or mentor. This person is responsible for providing guidance and assessing your progress throughout the project's duration.

Name	Phone	Email
No records to display.		

Teacher-Approved Supervisors

Name	Phone	Email
Barb Draper	936-555-5555	roger@theact.com

Activity Snapshot

Financial	Time
\$0	0
\$1000	0
\$2000	0
\$3825	450
\$0	0
\$0	0
\$0	0
\$0	0
\$0	0
\$0	0
\$0	0
\$0	0
\$0	0
\$0	0
\$0	0

\$3825
Total Income

\$0
Total Expenses

450
Hours Recorded

PROJECT PLAN
100%

ASSESSMENTS
2

PHOTOS
0

Core Concepts:

- Students can create project and plans
- Tracking of time connects to state/national career content standards and focuses on skill acquisition
- Supervision can be completed by teachers or others



Students Tracking Professionalism

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ADMIN HIGH SCHOOL

PROFESSIONALISM

Students who regularly participate in professional development are more likely to possess skills that are critical for workplace success in competitive technical industries. However, before you can effectively communicate your skills to an employer, it is important for you to reflect on your experiences.

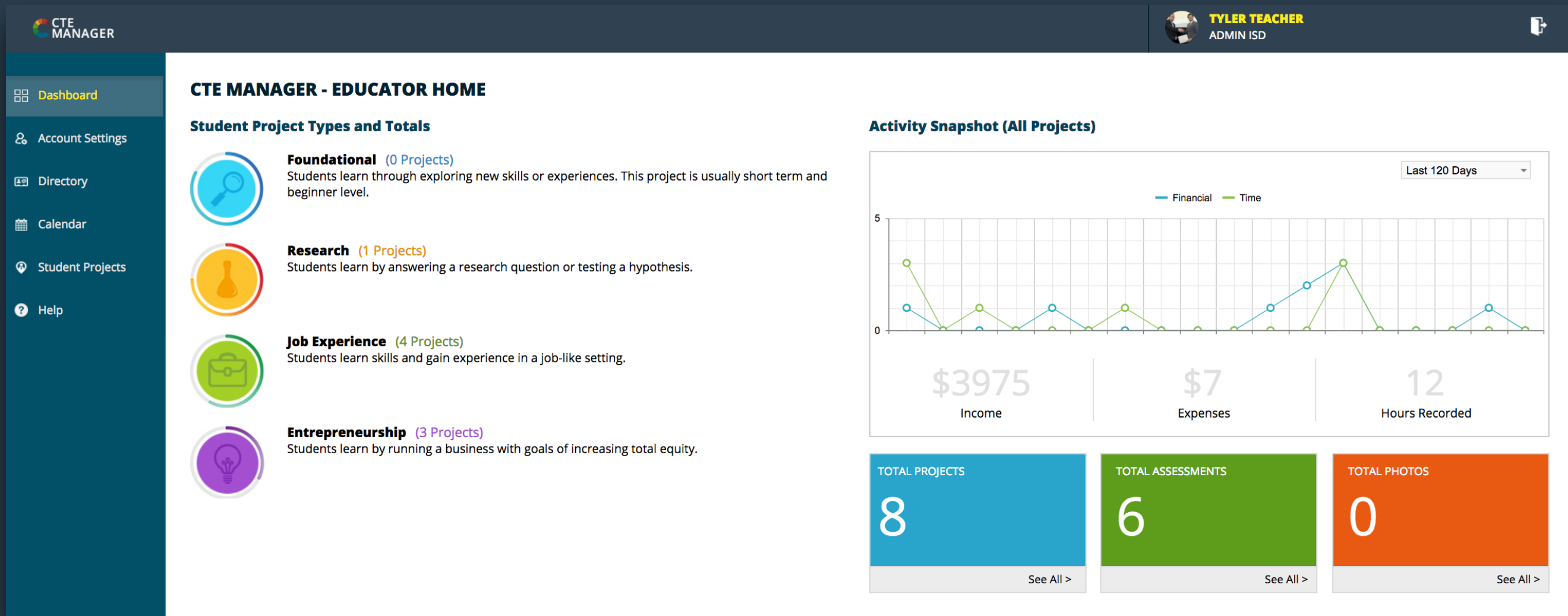
	STUDENT ORGANIZATIONS ACTIVITIES Record time spent attending meetings, workshops, training seminars, conferences and events in school-based student organizations.	7 Entries
	VOLUNTEER ACTIVITIES Record where you've donated your time and/or skills to non-profit, religious, or education-affiliated organizations.	6 Entries
	PROFESSIONALISM ACTIVITIES PHOTOS Photo albums are auto-created and dynamically maintained through Volunteer and Student Organization activity entries.	10 Photos
	ACHIEVEMENTS / CERTIFICATIONS List your personal, professional and academic achievements to stand out from the crowd.	2 Entries
	REFERENCES Maintain a list of your supervisors, mentors, teachers, etc. who know you well and are able to speak about your skills, abilities, character and qualifications to potential employers.	3 References
	RESUME Generate a professional resume using Professionalism, Classroom Instruction and Experiential Learning Project records input in CTE Manager.	Generate

Core Concepts:

- Students can create professional groups and track their engagement
- Students can add special achievements and certifications



Teacher Platform



Core Concepts:

- Simple controls to easily add / manage students
- View student activity & project assessments
- Impersonate any student to assist



Manage Employer & Supervisor List

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TYLER TEACHER
ADMIN ISD

Active EmployersInactive Employers

EMPLOYERS

Active Employers

Export to PDF | Export to Excel

New Employer

Action	Name	Address	Location	Supervisors	Current Projects	Assessments
	Parents			2	0	0
	Mentors			0	0	0
Delete	School Marketing Dept			1	0	0
Delete	McDonalds			3	0	0
Delete	JudgingCard			1	0	0
Delete	Home Depot	2704 Texas Ave #1	College Station, TX	3	0	0
Delete	HEB			1	0	0
Delete	AET			0	0	0

Core Concepts:

- Manage employer list and contact information
- Export contacts and use in email or mailing list
- Develop new supervisors for student projects
- Supervisors can be employers, parents or mentors



View Supervision Assessments/ Project Grading

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ASSESSMENTS

Project Assessments

[Export to Excel](#) [+ New Assessment](#)

Date	Student	Project	Supervisor	
10/10/2017	Roger Hanagriff	Job at the bank	Tyler Teacher	PDF Report
10/10/2017	Roger Hanagriff			PDF Report
10/10/2017	Roger Hanagriff			PDF Report
10/10/2017	Clay Ewell			PDF Report
10/10/2017	Clay Ewell			PDF Report
9/12/2017	Roger Hanagriff			PDF Report

CTE
MANAGER

STUDENT PROJECT ASSESSMENT

Student: **Roger Hanagriff**
School: **ADMIN HIGH SCHOOL**
Project: **Job at the bank**
Supervisor: **Tyler Teacher**

Overall Project Rating: **Above Average**

Career Tasks	Rating
Answer customers' questions, and provide information on procedures or policies.	Above Average
Assist with duties in other areas of the store, such as monitoring fitting rooms or bagging and carrying out customers' items.	Excellent
Cash checks for customers.	N/A
Enforce safety, health, and security rules.	Below Average

Evaluation:
Very good start to the year.

Recommendations:
Keep practicing on your customer service skills.

Core Concepts:

- View project assessment for all students
- Access individual students assessments (supervision)
- Assessment of career task (content standards)

Thanks!

Please let us know how we can help
or ask a question at:

Info@CTEManager.com

or Call Roger (936) 661-4163